Dear Partner/Colleagues,

Our nomination period for the Shortweek 2023 is now opened and you are welcome to e-mail your **nominations** to us at studentsupport@hig.se no later than **December 15, 2022.**

In the nomination, please include student´s:

* name
* date of birth
* field of studies
* e-mail address

Once your nominations have been received, we will send e-mails to your students with instructions on how to apply online. In the online application it is important that the students attach their filled in form **“application for short week”, a copy of their passport and our Exchange Student Form.**

We welcome your students to apply online, from November 10, 2022, and no later than January 10, 2023.

We will accept applications up until January 10, 2023, but students applying after January 10 will have to wait longer for their admittance.

If you have a student/s with special needs/disability, please inform us in the nomination. It is of high importance that details of the disability/special needs are explained to us, to ensure that the necessary support can be arranged.

Best regards,
*International Office, University of Gävle*